

# OISPA MEETING MINUTES

**THURSDAY, 12 May 2016**

**OIS lobby @ 9:00**

## Head of School and Board Report

A new primary principal is hired. Mrs. McKinney, It was communicated through the communicator. Andrew Brown will go back to his role as deputy principal.

Mr. Rik Gubler and Mrs. Anita Meissal will leave the school this summer.

Norwegian level in primary is still quite low. For children participating in sport clubs it can be difficult to communicate. Next year the school will introduce an afterschool activity of conversational Norwegian. The Norwegian A curriculum has been rewritten. Norwegian B has will be rewritten. When you have complaints about individual teachers please keep Janecke Aarnaes posted on it, it can be done by a simple email.

How will the new strategy be implemented in lower secondary? The support of the teachers is lacking. For parents interaction with the teachers in lower secondary can be difficult. The communication between teachers and parents is now very much depending on the teachers. Fronter is not functioning optimally. What can you expect from teachers when it comes to individual communication, Janecke will implement a 24 hour response time on emails, within working days.

She emphasizes that first line of communication should be through the teachers.

Emilie and Floortje will write an email on behalf of the OISPA with questions about the follow up from last meeting.

According to the strategic plan the school will hire a person for after school activities and welcoming new families, what is the status of this? Next meeting feedback will be asked from Janecke.

## Old Business

- Loppemarked

Was a successful event. 13.000 nok was raised through the bake sale and tables, a little bit more than last year. The banner for the market is too small and not so well visible from the road. There should be new banner next year.

- Book Week /Book Exchange

Quality of the books for book exchange for primary was good, the secondary didn't want to be involved in the book week and did their own classroom exchanges which was disappointing. The book exchange was difficult for the children because some bring in a lot of books and only could take two books home. For the children it can feel unfair. The teachers and the book week

committee should set a policy and clear rules and communicate this with the students.

#### New Business

- Staff Appreciation days (20/5)  
Three days of activities for all staff. Wednesday 18 May, Thursday 19 May and Friday 20 May. On Wednesday there will be a snack bar set up in the teacher's room. On Thursday "fresh and fruity". Flavored waters, fresh fruits etc. Friday will be the luncheon in the teacher's room, teachers have been asked for their favorites. So lunch can be more customized. Volunteers are needed for Friday the 20<sup>th</sup>. Request to all parents please sign up.  
Teachers have been asked for their favorite color. So the class can dress up in this color on Friday. In primary all children will make a small flower note for the teachers on Friday during lunch.
- Awards/ Graduation (19/5)  
Awards committee met on Tuesday, there were nine applicants and two of them were chosen and granted the 15.000 nok. It will be communicated at graduation.
- International Food and Fun Fair (11/6)  
Sonia made a poster for IFFF in the last communicator. There will be prints as well and put out through the school. Sign up genius will be put up for food and volunteers. Please sign up.
- Allocations (3/21-5/6)  
13 allocations have been received. The selection will be made, straight after this oispa meeting.
- May 17 (13/5)  
May 17 celebration is Friday at noon. Help will be needed. So please come and help set up and hand out boller.
- New Committee  
Lisa Hall took over the website from Sonia. From today all communication considering the website should go through her.  
Kerstin Fischer took over the FB communication from Dina Johnsen.
- PA storage room  
A lot of things have been taken from the PA storage and never returned. To reduce this an idea is to put a spreadsheet on the refrigerator where people would have to write down what you have borrowed and when it is returned.

## Committee Reports

### a. Treasurer

Deanna is currently working on the report for the annual meeting. This year has been a very successful hotdog smoothie program as it has generated enough profit to fund all of the ongoing expenditures and events that the OISPA puts on for the school, as well as the allocations from last year, this year's graduation awards, and the investments we made in reflective items and OIS t-shirts that will be available to sell again next year. A full revenue and expenditure report will be presented at the June meeting.

### b. Crosswalk

The committee is waiting for a final decision from the commune. In the meantime the IB students help out with safe crossing, they are being paid a small amount for it by school.